



Yoakum National Bank

SERVING THE AREA SINCE 1890



Thank you for choosing the Yoakum National Bank as your bank. We are a locally owned community bank serving the area for over 120 years. We would like to invite you to come by or call and let our staff help you with your financial needs. Please visit us at www.yoakumnationalbank.com to review the services that we have to offer.

In this kit, you will find everything you need to switch your accounts from your current institution to Yoakum National Bank.

- Start with opening your new checking account at Yoakum National Bank.
- Stop using your old bank account.
- Use the enclosed log to make a master list of all your automatic deposits and withdrawals that need to be changed.
- Use the enclosed forms to change all of your automatic deposits and withdrawals to Yoakum National Bank.
- Once all automatic deposits and withdrawals have successfully been switched, close your former account.

It's easy to make the switch.

If we can be of any assistance throughout this transitional process, please do not hesitate to call.

Thank you and Welcome!

Sincerely,

Cynthia Morris
Cashier



Yoakum National Bank

SERVING THE AREA SINCE 1890



Account Switch Logs and Forms

We've made it easy for you to switch all of your automatic payments and deposits from your old checking accounts to your new account with **Yoakum National Bank**.

You can log all of your requests to your old bank, depositors and payees on this page. Fill out and print the forms on the following pages as many times as needed, one for each request.

Direct Deposit Transfer to Yoakum National Bank

For each company that you get a direct deposit from, fill out one of the forms on the following pages and print 2 copies. Mail one to the company and keep one for your records. Enter each one on the log below.

Company:	Date Mailed:	Date Confirmed:

Automatic Payment Transfer to Yoakum National Bank

For each company that you have an automatic payment set up with, fill out one of the forms on the following pages and print 2 copies. Mail one to the company and keep one for your records. Enter each one on the log below.

Company:	Date Mailed:	Date Confirmed:

Close Your Old Checking and Savings Accounts

For each Bank or Financial Institution that you have a Checking or Savings Account with, fill out one of the forms on the following pages and print 2 copies. Mail one to the Bank or Financial Institution and keep one for your records. Enter each one on the log below. Do not do this until all of your checks have cleared and your direct deposits and automatic payments are confirmed as changed.

Bank or Financial Institution:	Date Mailed:	Date Confirmed:

TIPS & SUGGESTIONS

Don't forget to log changes made online or by phone!

If you make a change online on the company or Financial Institution's website or over the phone, log in that change also so your records are all in one place.

Direct Deposits

These are deposited into your account directly on a regular basis. These include payroll checks, social security, disability payments, alimony and dividends.

Automatic Payments

These are deducted from your account directly on a regular basis. These include mortgage payments, insurance, utilities, membership fees, car payments and others. Some may use a Credit/Debit Card number instead of a checking account number.

Closing old checking accounts

Do not do this until all of your checks written on that account have cleared and your direct deposits and automatic payments are confirmed as having been changed.

How to Contact each company

You can call the company, look at your last statement or look on their website for the correct address. If they require a form of their own, require you to use their website, or call in to them, Be sure to keep a log so as to keep all of your records in one place.

ABA Routing Number

This is the first group of nine (9) numbers at the bottom left of a check and is unique to that Financial Institution or Bank.



Yoakum National Bank

SERVING THE AREA SINCE 1890



Direct Deposit Transfer Notice

- ✓ Complete and print 2 copies of this form for each Direct Deposit that you have set up to your old checking account. Keep one for your records.
- ✓ Direct Deposits include each payroll check, social security payment, disability payment, alimony payment or any other recurring payment directly deposited into your account.
- ✓ Attach a voided check from your new **Yoakum National Bank** account.

Your Information

Your Name					
Social Security Number		-		-	(fill out ONLY if required)
Company Depositing into your account					
Your Address					
Your City		State		Zip Code	

Your Old Bank or Financial Institution Information

Bank or Financial Institution Name					
Account Number		ABA Routing Number			
Bank or Financial Institution Address					
City		State		Zip Code	

Yoakum National Bank Information

301 West Grand Ave. PO Box 777					
Yoakum, TX 77995					
Office Number : 361-293-5225			Fax: 361-293-7322		
Account Number		ABA Routing Number	114 902 227		

Direct Deposit Authorization

PLEASE READ BEFORE SIGNING

I hereby authorize my Direct Deposit to be sent to my NEW Yoakum National Bank account. A voided check is attached for reference. Please remove my OLD bank's information from your system Effective Upon Receipt.

Signature	Date
(Account Owner)	

TIPS & SUGGESTIONS

Don't forget to log changes made online or by phone!

If you make a change online on the company or Financial Institution's website or over the phone, log in that change also so your records are all in one place.

Direct Deposits

These are deposited into your account directly on a regular basis. These include payroll checks, social security, disability payments, alimony and dividends.

How to Contact each company

You can call the company, look at your last statement or look on their website for the correct address. If they require a form of their own, require you to use their website, or call in to them. Be sure to keep a log so as to keep all of your records in one place.

ABA Routing Number

This is the first group of nine (9) numbers at the bottom left of a check and is unique to that Financial Institution or Bank.



Yoakum National Bank

SERVING THE AREA SINCE 1890



Automatic Payment Transfer Notice

- ✓ Complete and print 2 copies of this form for each Automatic Payment that you have set up from your old checking account. Keep one for your records.
- ✓ Automatic Payments include each mortgage payment, insurance, utilities, membership fees, car payments or any other recurring payment directly taken from your account.

Your Information

Your Name					
Social Security Number		-		-	(fill out ONLY if required)
Company Receiving Payment					
Your Address				Phone	
Your City		State		Zip Code	
Payment Amount		Account Number			

Your Old Bank or Financial Institution Information

Bank or Financial Institution Name					
Account Number		ABA Routing Number			
Bank or Financial Institution Address					
City		State		Zip Code	

Yoakum National Bank Information

301 West Grand Ave. PO Box 777		
Yoakum, TX 77995		
Office Number : 361-293-5225	Fax: 361-293-7322	
Account Number	ABA Routing Number	114 902 227

(Use your checking account, or Credit/Debit Card number as applicable)

Automatic Payment Authorization

PLEASE READ BEFORE SIGNING

I hereby authorize you to establish, cancel or modify my automatic payment as described above. Please remove my OLD bank's information from your system Effective Upon Receipt.

Signature	Date
(Account Owner)	

TIPS & SUGGESTIONS

Don't forget to log changes made online or by phone!

If you make a change online on the company or Financial Institution's website or over the phone, log in that change also so your records are all in one place.

Automatic Payments

These are deducted from your account directly on a regular basis. These include mortgage payments, insurance, utilities, membership fees, car payments and others. Some may use a Credit/Debit Card number instead of a checking account number.

How to Contact each company

You can call the company, look at your last statement or look on their website for the correct address. If they require a form of their own, require you to use their website, or call in to them. Be sure to keep a log so as to keep all of your records in one place.

ABA Routing Number

This is the first group of nine (9) numbers at the bottom left of a check and is unique to that Financial Institution or Bank.



Yoakum National Bank

SERVING THE AREA SINCE 1890



Checking Account Closure Notice

- ✓ Complete and print 2 copies of this form for each Checking or Savings account that you want to close. Keep one for your records.
- ✓ Make sure all checks from this account have cleared first before closing this account.
- ✓ Make sure that all Direct Deposits and Automatics Payments are directed to to your new **Yoakum National Bank** account before closing this account.

To Whom It May Concern - Please close the accounts described below

Account Number 1

Name on Account			
Account Number	Checking	Money Market	Savings
Send the balance of the account via:	Official Check	Wire Transfer	

Account Number 2

Name on Account			
Account Number	Checking	Money Market	Savings
Send the balance of the account via:	Official Check	Wire Transfer	

Mailing Instructions for Official Check

Your Name							
Your Address				Phone			
Your City			State			Zip Code	

Instructions for Wire Transfer

Beneficiary's Name							
Beneficiary's Address				Phone			
Beneficiary's City			State			Zip Code	
Bank Name	Yoakum National Bank						
Receiving ABA Routing Number	114 902 227						
Receiving Account Number							

Account Closure Authorization		
PLEASE READ BEFORE SIGNING		
I hereby authorize you to close my accounts as described above. Please cancel any ATM or Debit cards associated with this account Effective Upon Receipt. Please contact me at the phone number provided above with any questions, or Yoakum National Bank at 361-293-5225.		
Signature	Date	
(Account Owner)		

TIPS & SUGGESTIONS

Don't forget to log changes made online or by phone!

If you make a change online on the company or Financial Institution's website or over the phone, log in that change also so your records are all in one place.

Closing old checking accounts

Do not do this until all of your checks written on that account have cleared and your direct deposits and automatic payments are confirmed as having been changed.

ABA Routing Number

This is the first group of nine (9) numbers at the bottom left of a check and is unique to that Financial Institution or Bank.